

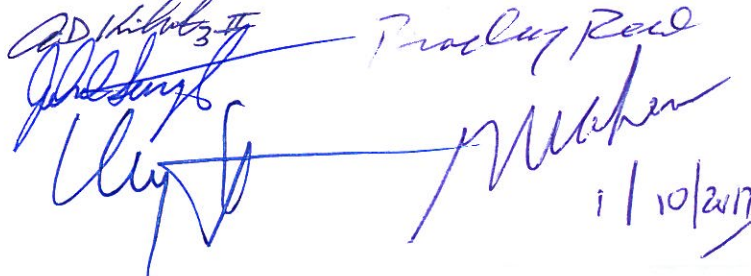
TOWN OF BOLTON – ZONING BOARD OF APPEALS MINUTES

Meeting Held at the Town Hall – Board of Selectmen’s Room on **December 13, 2016** at 7:00 PM

Members Present: Gerard Ahearn (Chairman), Andy Kischitz, Bradley Reed, Jack Sargent, and Kay Stoner (Members)

Members Absent: Bryan Holmes (Associate)

Also Present: Erica Uriarte (Town Planner)



Call to order: 7:02 PM

Hearings:

- None.

Business:

- Open Meeting Law Complaint - Review and Take Remedial Action
 - The Board reviewed the complaint filed by Stanley Haberski of 53 Sunset Ridge Lane for failure of the Board to maintain meeting minutes from 05/31/2016.
 - The Board reviewed and finalized the draft meeting minutes for 05/18/2016 and 05/31/2016.
 - The Board agreed to approve the meeting minutes as amended during the meeting.
 - The Board reviewed the draft letters to send to Stanley Haberski and the Attorney General’s Office as part of the remedial action required.
 - The Board agreed at future meetings, in the absence of the Town Planner, to assign a board member to record meeting minutes.

Administrative:

- None.

G. Ahearn motioned to adjourn meeting at 7:26 pm. 2nd by B. Reed. All in favor 5/0/0.